

COMMITMENT SCHOLARSHIP ACCEPTANCE FORM

TO QUALIFY FOR THIS SCHOLARSHIP, YOU MUST MEET THE FOLLOWING DEADLINE:

This completed form and proof of a \$500 non-refundable deposit = DECEMBER 3, 2018

PLEASE READ THE STEPS PRIOR TO MAKING PAYMENT

Step #1. Apply for Pre-Approval to your MTSU Signature Program of choice via the Education Abroad website.

Step #2. Once you receive your pre-approval email, contact the Faculty Director of your program of choice to join their program.

Step #3. Print this form and complete STUDENT section.

Step #4. Using payment form received from Faculty Director, make \$500 non-refundable program deposit at the Cashier's Window at the SSAC (MT One Stop building) or online.

- The cashier will stamp your MTSU Signature Program deposit form to show that payment was made
- OR – print proof of payment if online payment was made

Step #5. Take your stamped MTSU Signature Program deposit form or your online payment confirmation to your program Faculty Director for proof of deposit and ask your Faculty Director to complete the bottom section of this Commitment Scholarship Acceptance Form.

Step #6. **Read and sign the back of this form. Submit completed form and copy of stamped deposit form to the Office of Education Abroad IN PERSON in Peck Hall 207 by the deadline.**

TO BE COMPLETED BY STUDENT

Student Name:	
M#:	MTSU Email:
Study Abroad Program:	
Faculty Director:	

TO BE COMPLETED BY FACULTY DIRECTOR

I confirm that the student listed above has provided proof of the \$500 non-refundable deposit to this MTSU Signature Program.

Faculty Director Signature: _____

Date: _____

MTSU COMMITMENT SCHOLARSHIP ACCEPTANCE

1. This award is dependent on the determination of the Financial Aid Office whether a student can receive additional funding. *If the student cannot receive the funding during their spring semester, they may be able to receive the award at the beginning of the summer term.*
2. If the award is released and a student then chooses *not* to go on a study abroad program, a hold will be placed on the student's account until the full scholarship is repaid.
3. If a student should choose to withdraw and return to the U.S. before completing the designated program, this student will be required to re-pay all scholarship money in full. If it is not re-paid, a hold will be placed on the student's account until the full scholarship is repaid.
4. Students must fully meet all Office of Education Abroad (OEA) requirements including, but not limited to, attendance at the mandatory Pre-Departure Orientation and submission of the online pre-approval and Pathway Packet materials *by the designated deadline* listed on the OEA website *and provided in Office of Education Abroad emails.*
5. Students must use all scholarship funds toward the education abroad program identified on their MTSU Education Abroad scholarship application. These funds cannot be used for other purposes. *If a student should decide to go on a different MTSU Signature Program* than the one noted on their application, *they must notify the Office of Education Abroad immediately* for the award to be transferred.
6. *This award will not be released until students are fully accepted into a program.*
7. All award funds will be released into the student's MTSU account by the **approximate** date listed below.
 - **If there is a balance on the student's MTSU account, the scholarship will automatically be applied to this balance first.**
 - If the student made a payment toward their regular tuition for the semester by credit card or web check, the Business Office will first apply any credit balance (scholarship amount, in this case) toward that account rather than depositing the credit to the student's chosen direct deposit account. If not, then the student should set up direct deposit with the MTSU Business Office in order for the award to be transferred into a designated personal account (i.e. checking, savings, etc).

*This scholarship will be released into MTSU student accounts **APPROXIMATELY** the following dates:*

- *Spring Break 2019: mid-January 2019*
- *Summer 2019: mid-March 2019*

I have read the above information and agree to comply with the requirements.

Signature: _____

Date: _____